

PEÑARANDA WATER DISTRICT Indicative Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertise ment/Posti ng of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-01-010	Travelling Expense - Local	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2019				Corporate Budget	200,000.00	200,000.00	-00	For directors, officers and employees within the country.
5-02-01-020	Travelling Expense - Foreign	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2019				Corporate Budget	50,000.00	50,000.00	-00	For directors, officers and employees outside the country.
5-02-02-010	Training	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2019				Corporate Budget	627,000.00	627,000.00	-00	Expenses for participation/attendance in training, conventions, seminars/workshops, teambuilding, year-end assessmenr and strategic planning conference.
5-02-03-010	Common Supplies and Equipment	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2019				Corporate Budget	123,682.57	123,682.57	-00	Various common office, janitorial and computer supplies.
5-02-03-010	Printed Office Forms	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	70,140.00	70,140.00	-00	Various office forms needed in the day to day service and computerized billing statement.
5-02-03-020	Computerized Official Receipt	Adm/Comm	Direct Contracting	April - June 2019				Corporate Budget	48,000.00	48,000.00	-00	Printing of official receipt.
5-02-03-090	Fuel, Oil and Lubricants	Eng./Adm/Comm	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	656,100.00	656,100.00	-00	For service vehicle, generator set and BOD's gas allowance.
5-02-03-130	Chemicals and Filtering Supplies	Eng.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	508,000.00	508,000.00	-00	Chlorine dioxide powder and filtering materials
5-02-03-210	Semi-Expendable Machinery and Equipment	Eng.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	747,600.00	747,600.00	-00	Procurement of other ICT & office equipment for office use and water meters for the Districts program "Palit-Metro" and new service connections.
5-02-03-220	Semi-Expendable Furniture and Fixtures Expense	Adm/Comm	NP-53.9 - Small Value Procurement	January - June 2019				Corporate Budget	52,500.00	52,500.00	-00	Provision for additional furniture and fixtures for administration building.
5-02-04-020	Electricity Services	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2019				Corporate Budget	6,004,938.00	6,004,938.00	-00	District's administration building and pumping stations power supply.
5-02-04-990	Other Utility	Adm	Shopping	January - December 2019				Corporate Budget	7,200.00	7,200.00	-00	For cooking gas expense.
5-02-05-010	Postage and Courier Sevices	Adm	Direct Contracting	January - December 2019				Corporate Budget	3,000.00	3,000.00	-00	Postage/delivery of official forms/documents/records, etc.
5-02-05-020	Telephone Services	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2019				Corporate Budget	248,388.00	248,388.00	-00	Mobile and landline telephone service with wifi connection
5-02-05-040	Cable Television Services	Adm/Comm	Direct Contracting	January - December 2019				Corporate Budget	6,000.00	6,000.00	-00	District's subscription on cable services.
5-02-10-030	Extraordinary and Miscellaneous Expenses	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2019				Corporate Budget	98,400.00	98,400.00	-00	Expenses incidental to the performance of official functions.
5-02-11-010	Legal Services	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2019				Corporate Budget	30,000.00	30,000.00	-00	Cost of authorized legal services.
5-02-11-020	Auditing Services	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	July - December 2019				Corporate Budget	180,000.00	180,000.00	-00	Cost of services rendered by auditors.
5-02-11-990	Other Professional Services	Adm/Comm	Direct Contracting	January - December 2019				Corporate Budget	345,800.00	345,800.00	-00	Professional services contracted by the agency for monthly bacteriological test, annual & physical analysis of water, notarial fee, ISO certification and other professional fees.
5-02-12-030	Security Services	Adm/Comm	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	468,000.00	468,000.00	-00	Cost of services rendered by three (3) security guards.
5-02-13-030	Service connection materials and fittings	Eng.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	774,430.00	774,430.00	-00	Various service connection materials for repairs & maintenance of service connections and transmission and distribution mains, hydrants and meter base/foundation.
5-02-13-030	Water Meter Mainenance	Eng.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	32,500.00	32,500.00	-00	Procurement of padlock, sealing wire and lead seal for water meter maintenance.
5-02-13-030	Maintenance of water source	Eng.	NP-53.9 - Small Value Procurement	June - December 2019				Corporate Budget	70,000.00	70,000.00	-00	Provision for two (2) camera logging services
5-02-13-040	Repair and Maintenance-Building & Other Structures	Adm.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	135,900.00	135,900.00	-00	Maintenance of office building and other structures as the need arises and refill of fire extinguisher.
5-02-13-050	Repair and Maintenance-Machinery & Equipment	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	797,500.00	797,500.00	-00	Maintenance of various machineries and equipment in connection with pumping operations of the District, office equipment, ICT equipment & other machineries equipment.

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5-02-13-060	Repair and Maintenance-Transportation Equipment	Eng./Adm/Comm	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	100,000.00	100,000.00	-00	Maintenance of various vehicle of the District to include labor, materials and kilometer check-up.
5-02-13-070	Repair and Maintenance-Furniture and Fixtures	Adm.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	15,000.00	15,000.00	-00	Maintenance of furniture and fixtures as needed.
5-02-15-020	Fidelity Bond Premiums	Adm/Comm	NP-53.5 Agency-to-Agency	February, March & September 2019				Corporate Budget	10,000.00	10,000.00	-00	Premium of fidelity bond of accountable officers
5-02-15-010	Taxes, Duties and Licenses	Adm/Comm	NP-53.5 Agency-to-Agency	January - December 2019				Corporate Budget	577,420.00	577,420.00	-00	Franchise tax & other taxes, duties and licenses
5-02-15-030	Registration and Insurance of Motor Vehicles	Adm/Comm	NP-53.5 Agency-to-Agency	January - December 2019				Corporate Budget	45,000.00	45,000.00	-00	Registration (LTO) and insurance (GSIS) of various vehicle.
5-02-15-030	Insurance and tax of properties	Adm/Comm	NP-53.5 Agency-to-Agency	January - December 2019				Corporate Budget	132,000.00	132,000.00	-00	Insurance and tax of the District's properties
5-02-99-010	Advertising, Promotional and Marketing	Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	40,000.00	40,000.00	-00	PAWD Advertisement and other forms of media
5-02-99-030	Representation	Eng./Adm/Comm/GMs Office	Shopping	January - December 2019				Corporate Budget	200,000.00	200,000.00	-00	Expenses for official purposes incurred in connection with improving the general image of the District and other related expenses
5-02-99-040	Transportation and Delivery	Eng./Adm/Comm/GMs Office	Direct Contracting	April - December 2019				Corporate Budget	10,000.00	10,000.00	-00	Cost of transporting gov't. inventory, property & equipment.
5-02-99-050	Rent/Lease	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	5,000.00	5,000.00	-00	Expenses for the use of facilities/equipment, etc.
5-02-99-060	Membership Dues & Contribution to Org.	Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2019				Corporate Budget	21,900.00	21,900.00	-00	Membership dues/contributions to recognized organizations
5-02-99-070	Subscription	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2019				Corporate Budget	33,672.00	33,672.00	-00	Expenses for newspaper, aquarius magazine and microsoft office subscription.
5-02-99-120	Directors and Committee Members' Fees	Adm	Direct Contracting	January - December 2019				Corporate Budget	648,648.00	648,648.00	-00	Board of Director's per diem and PBI
5-02-99-990	Other Maintenance and Operating Expenses	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	20,000.00	20,000.00	-00	For other maintenance and operating expenses.
5-03-01-040	Bank Charges	Adm	Direct Contracting	January - December 2019				Corporate Budget	3,000.00	3,000.00	-00	For checkbooks.
1-04-04-990	Service connection materials	Eng.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	610,250.00	-00	610,250.00	For new service connections.
1-06-03-110	Plant-UPIS	Eng.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	700,000.00	-00	700,000.00	For pipeline improvement and procurement of two (2) units production meter
1-06-04-070	Structures	Adm/Comm	NP-53.9 - Small Value Procurement	January - June 2019				Corporate Budget	225,000.00	-00	225,000.00	Construction of central control room monitoring system.
1-06-05-020	Office Equipment	Adm/Comm	NP-53.9 - Small Value Procurement	June - December 2019				Corporate Budget	45,000.00	-00	45,000.00	Procurement of one unit 1hp split type aircondition.
1-06-05-030	Information and Communication Technology Equipment	Adm/Comm	NP-53.9 - Small Value Procurement	January - June 2019				Corporate Budget	110,250.00	-00	110,250.00	Procurement of two desktop computer and one unit laptop.
1-06-05-990	Other Machinery and Equipment	Eng.	NP-53.9 - Small Value Procurement	January - December 2019				Corporate Budget	2,077,000.00	-00	2,077,000.00	Provision for additional water treatment equipment, submersible & booster pump, VFD and wireless system to monitor & control p.s.
1-06-06-010	Motor Vehicle	Adm/Comm	NP-53.9 - Small Value Procurement	June - December 2019				Corporate Budget	100,000.00	-00	100,000.00	Provision for one unit motorcycle with sidcar.
1-06-07-010	Furniture and Fixtures	Adm/Comm	NP-53.9 - Small Value Procurement	January - June 2019				Corporate Budget	20,000.00	-00	20,000.00	Procurement of vertical blinds.
1-08-01-020	Computer Software	Adm/Comm	NP-53.9 - Small Value Procurement	June - December 2019				Corporate Budget	500,000.00	-00	500,000.00	Provision for a new read and bill program.

Prepared by:

MARILYN EDGERONIMO
Administrative Services Chief C

Recommending Approval

AVELINO G. ABELLO
BAC Chairman

Approved by:

ENGR. MARLON J. ABESAMIS
General Manager