

## PEÑARANDA WATER DISTRICT Indicative Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks  (brief description of Program/Activity/Project)
				Advertise ment/Post ing of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-01-010	Travelling Expense - Local	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2020				Corporate Budget	250,000.00	250,000.00	0.00	For directors, officers and employees within the country.
5-02-01-020	Travelling Expense - Foreign	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2020				Corporate Budget	75,000.00	75,000.00	0.00	For directors, officers and employees outside the country.
5-02-02-010	Training	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2020				Corporate Budget	623,000.00	623,000.00	0.00	Expenses for participation/attendance in training, conventions, seminars/workshops, teambuilding, year-end assessment and strategic planning conference.
5-02-03-010	Common Supplies and Equipment	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2020				Corporate Budget	170,063.09	170,063.09	0.00	Various common office, janitorial and computer supplies.
5-02-03-010	Printed Office Forms	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	15,100.00	15,100.00	0.00	Various office forms needed in the day to day service and computerized billing statement.
5-02-03-020	Computerized Official Receipt	Adm/Comm	Direct Contracting	April - June 2020				Corporate Budget	48,000.00	48,000.00	0.00	Printing of official receipt.
5-02-03-090	Fuel, Oil and Lubricants	Eng./Adm/Comm	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	733,600.00	733,600.00	0.00	For service vehicle, generator set and BOD's gas allowance.
5-02-03-130	Chemicals and Filtering Supplies	Eng.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	656,900.00	656,900.00	0.00	Chlorine dioxide powder and filtering materials
5-02-03-210	Semi-Expendable Machinery and Equipment Expenses	Eng.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	476,200.00	476,200.00	0.00	Procurement of other ICT & office equipment for office use and water meters for the Districts program "Palit-Metro" and new service connections.
5-02-03-220	Semi-Expendable Furniture and Fixtures Expense	Adm/Comm	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	23,500.00	23,500.00	0.00	Provision for additional furniture and fixtures for administration building.
5-02-04-020	Electricity Services	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2020				Corporate Budget	6,384,000.00	6,384,000.00	0.00	District's administration building and pumping stations power supply.
5-02-04-990	Other Utility	Adm	Shopping	January - December 2020				Corporate Budget	7,200.00	7,200.00	0.00	For cooking gas expense.
5-02-05-010	Postage and Courier Services	Adm	Direct Contracting	January - December 2020				Corporate Budget	3,000.00	3,000.00	0.00	Postage/delivery of official forms/documents/records, etc.
5-02-05-020	Telephone Services	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2020				Corporate Budget	266,988.00	266,988.00	0.00	Mobile and landline telephone service with wifi connection
5-02-05-040	Cable Television Services	Adm/Comm	Direct Contracting	January - December 2020				Corporate Budget	6,000.00	6,000.00	0.00	District's subscription on cable services.
5-02-10-030	Extraordinary and Miscellaneous Expenses	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2020				Corporate Budget	98,400.00	98,400.00	0.00	Expenses incidental to the performance of official functions.
5-02-11-010	Legal Services	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2020				Corporate Budget	30,000.00	30,000.00	0.00	Cost of authorized legal services.
5-02-11-020	Auditing Services	Eng./Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	July - December 2020				Corporate Budget	200,000.00	200,000.00	0.00	Cost of services rendered by auditors.
5-02-11-990	Other Professional Services	Adm/Comm	Direct Contracting	January - December 2019				Corporate Budget	205,800.00	205,800.00	0.00	Professional services contracted by the agency for monthly bacteriological test, annual & physical analysis of water, notarial fee and other professional fees.
5-02-12-030	Security Services	Adm/Comm	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	312,000.00	312,000.00	0.00	Cost of services rendered by two (2) security guards.
5-02-13-030	Service connection materials and fittings	Eng.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	376,649.00	376,649.00	0.00	Various service connection materials for repairs & maintenance of service connections and transmission and distribution mains, hydrants and meter base/foundation and padlock
5-02-13-030	Job Order Utility Worker	Eng.	Direct Contracting	January - December 2020				Corporate Budget	182,500.00	182,500.00	0.00	Provision for two (2) job order utility worker.
5-02-13-040	Repair and Maintenance-Building & Other Structures	Adm.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	108,600.00	108,600.00	0.00	Maintenance of office building and other structures as the need arises and refill of fire extinguisher.



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5-02-13-050	Repair and Maintenance-Machinery & Equipment	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	462,500.00	462,500.00	0.00	Maintenance of various machineries and equipment in connection with pumping operations of the District, office equipment, ICT equipment & other machineries equipment.
5-02-13-060	Repair and Maintenance-Transportation Equipment	Eng./Adm/Comm	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	100,000.00	100,000.00	0.00	Maintenance of various vehicle of the District to include labor, materials and kilometer check-up.
5-02-13-070	Repair and Maintenance-Furniture and Fixtures	Adm.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	15,000.00	15,000.00	0.00	Maintenance of furniture and fixtures as needed.
5-02-15-020	Fidelity Bond Premiums	Adm/Comm	NP-53.5 Agency-to-Agency	February, March & September 2020				Corporate Budget	10,000.00	10,000.00	0.00	Premium of fidelity bond of accountable officers
5-02-15-010	Taxes, Duties and Licenses	Adm/Comm	NP-53.5 Agency-to-Agency	January - December 2020				Corporate Budget	650,847.00	650,847.00	0.00	Franchise tax, motor vehicle licenses, real property tax & other taxes, duties and licenses.
5-02-15-030	Insurances	Adm/Comm	NP-53.5 Agency-to-Agency	January - December 2020				Corporate Budget	175,000.00	175,000.00	0.00	For the District's properties.
5-02-99-010	Advertising, Promotional and Marketing	Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	15,000.00	15,000.00	0.00	PAWD Advertisement and other forms of media
5-02-99-030	Representation	Eng./Adm/Comm/GMs Office	Shopping	January - December 2020				Corporate Budget	200,000.00	200,000.00	0.00	Expenses for official purposes incurred in connection with improving the general image of the District and other related expenses
5-02-99-040	Transportation and Delivery	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2020				Corporate Budget	10,000.00	10,000.00	0.00	Cost of transporting gov't. inventory, property & equipment
5-02-99-050	Rent/Lease	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	5,000.00	5,000.00	0.00	Expenses for the use of facilities/equipment, etc.
5-02-99-060	Membership Dues & Contribution to Org.	Adm/Comm/GMs Office	NP-53.5 Agency-to-Agency	January - December 2020				Corporate Budget	25,300.00	25,300.00	0.00	Membership dues/contributions to recognized organizations
5-02-99-070	Subscription	Eng./Adm/Comm/GMs Office	Direct Contracting	January - December 2020				Corporate Budget	41,672.00	41,672.00	0.00	Expenses for newspaper, aquarius magazine and microsoft office subscription.
5-02-99-120	Directors and Committee Members' Fees	Adm	Direct Contracting	January - December 2020				Corporate Budget	648,648.00	648,648.00	0.00	Board of Director's per diem and PBI
5-02-99-990	Other Maintenance and Operating Expenses	Eng./Adm/Comm/GMs Office	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	40,000.00	40,000.00	0.00	For other maintenance and operating expenses.
5-03-01-040	Bank Charges	Adm	Direct Contracting	January - December 2020				Corporate Budget	3,000.00	3,000.00	0.00	For checkbooks.
1-04-04-990	Service connection materials	Eng.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	510,720.00	0.00	510,720.00	For new service connections.
1-06-03-110	Plant-UPIS	Eng.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	500,000.00	0.00	500,000.00	For pipeline expansion.
1-06-03-110	Well Drilling	Eng.	NP-53.9 - Small Value Procurement	January - December 2020				Corporate Budget	2,784,000.00	0.00	2,784,000.00	Well drilling in Sinasajan.
1-06-04-070	Structures	Adm/Comm	NP-53.9 - Small Value Procurement	July - December 2020				Corporate Budget	400,000.00	0.00	400,000.00	Construction of 20 sqm. pumphouse in Sinasajan.
1-06-05-020	Office Equipment	Adm/Comm	NP-53.9 - Small Value Procurement	July - December 2020				Corporate Budget	50,000.00	0.00	50,000.00	Procurement of one unit 1hp split type aircondition.
1-06-05-030	Information and Communication Technology Equipment	Adm/Comm	NP-53.9 - Small Value Procurement	January - June 2020				Corporate Budget	70,000.00	0.00	70,000.00	Procurement of one desktop computer and one unit dot matrix printer.
1-06-05-990	Electro-Mechanical Equipment	Eng.	NP-53.9 - Small Value Procurement	July - December 2020				Corporate Budget	1,915,000.00	0.00	1,915,000.00	Procurement of electro-mechanical equipment for the new pumping station.
1-06-05-990	Other Machinery and Equipment	Eng.	NP-53.9 - Small Value Procurement	July - December 2020				Corporate Budget	425,000.00	0.00	425,000.00	Procurement of chlorination equipment and installation of powerline service in the new pumping station

Prepared by:

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Recommending Approval

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Approval:

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