

Report on Ageing of Cash Advances  
Schedule of Advances to Officers and Employees  
As of November 15, 2019

Agency Name: PEÑARANDA WATER DISTRICT  
Agency Code: \_\_\_\_\_

Book No: \_\_\_\_\_  
Account Title: \_\_\_\_\_  
Account Code: \_\_\_\_\_

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>									
1. Local Travel									
2. Foreign Travel									
3. Special Activities/ Projects									
<b>B. Advances to Regular Disbursing Officers</b>									
1. Payroll									
2. Seminar/Conference									
Lorenzo A. Lacuna	03/19/19	Room accomodation of the participant in Basic Records and Archives Management Seminar on March 19-21, 2019 at Bayview Park Hotel, Ermita, Manila.	DV#19-03-112	6,562.50	6,562.50				liquidated on 03/22/2019
3. Expenses									
Lorenzo A. Lacuna	01/21/19	Procurement of one (1) unit secondary pcb board assembly (outdoor) of 4TR floor mounted aircon in Admin. Buiding (2nd floor).	DV#19-01-024	15,065.24	15,065.24				liquidated on 01/22/2019
Lorenzo A. Lacuna	03/08/19	Procurement of 150 pcs. umbrella with customized print and 15 pcs. polo shirt for Women's Month Celebration.	DV#19-03-098	18,408.04	18,408.04				liquidated on 03/11/2019
<b>TOTALS:</b>				40,035.78	40,035.78				

Certified Correct:

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AILEEN A. SIGUA  
Sr. Corporate Accounts Analyst

*Mar*  
MARILYN E. GERONIMO  
Division Manager C

Verified by:

*Loida*  
LOIDA M. SALENGA  
State Auditor III  
COA Audit Team Leader *11/24/19*

Approved by: *[Signature]*  
ENGR. MARLON J. ABESAMIS  
General Manager

Date Approved: *11/15/19*

Corporate Government Sector - A  
Water Districts Audit Group  
COA-Peñaranda Office No. III  
Received by: *[Signature]*  
Date: *11/24/19*  
Time: *11:10 AM*