

CY 2016 ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Deliberation/Completion	Acceptance Turnover		Total	MOOE	CO	
A. Supplies and Materials																				
A.I.a.1.a	Common Use Supplies available at Procurement Service	AS	Agency to agency	To be procured at Procurement Service Pursuant to Section 53.5 of the IRR of RA 9184.												GOP	44,036.00	44,036.00		Various common use office, janitorial and computer supplies available at procurement service.
A.I.a.1.a	Office, Janitorial and Computer Supplies not available at Procurement Service	AS	Shopping	To be procured by the Administrative Service.												GOP	81,740.00	81,740.00		Various office, janitorial and computer supplies not available at procurement service.
A.I.a.1.a	Printed Forms	AS	Shopping	To be procured by the Administrative Service.												GOP	56,286.00	56,286.00		Various forms needed in the day to day service (Computerized billing statement, JEV, BUS, DV, RIS, RSMI, OP, PCV, RIS, RSMI, Daily billing, Complaint Slip, etc.
A.I.a.1.a	Computerized Official Receipt	AS	Agency to agency	Recognized as accountable forms. To be procured in the recognized government printers.												GOP	48,000.00	48,000.00		Printing of official receipt for water sales of the District.
A.I.a.1.a	Petroleum, Oil and Lubricants	ED	Small Value Procurement	To be procured by the Engineering Department.												GOP	526,600.00	526,600.00		Procurement of gasoline, diesel fuel, oil and lubricants for service vehicle, generator set and BODs gas allowance.
A.I.a.1.a	Service connection materials	ED	Small Value Procurement	To be procured by the Engineering Department.												GOP	496,450.00		496,450.00	Various service connection materials for new service connections.
A.I.a.1.a	Other Supplies	ED	Small Value Procurement	To be procured by the Engineering Department.												GOP	322,360.00	322,360.00		Procurement of chemicals particularly chlorine dioxide powder and filtering materials used in the treatment of water.
B. Utilities																				
A.I.a.1.a	Electricity Services	AS	Not Applicable	Renewed services of existing service providers.												GOP	3,318,924.00	3,318,924.00		District's administration building and pumping stations power supply.
C. Communication																				
A.I.a.1.a	Landline Services	AS	Not Applicable	Renewed services of existing service providers.												GOP	60,000.00	60,000.00		Transmitting messages thru landline telephone service and wifi connection.
A.I.a.1.a	Mobile Phone Services	AS	Not Applicable	Renewed services of existing service providers.												GOP	144,000.00	144,000.00		Transmitting messages thru mobile services to include message cast, pump. stations remote monitoring, comm. expense to BOD's and to authorized personnel.

D. Subscription									
A.I.a.1.a	Cable Television Services	AS	Not Applicable	Renewed services of existing service providers.	GOP	6,000.00	6,000.00		District's subscription on cable services.
A.I.a.1.a	Newspaper and Magazine	AS	Direct Contracting	Not Applicable	GOP	17,672.00	17,672.00		District's subscription on newspaper and Aquarius magazine.
E. Repair and Maintenance									
A.I.a.1.a	Office Building	AS	Shopping	To be procured as the need arises by the Engineering Department.	GOP	50,000.00	50,000.00		Maintenance of office building as the need arises.
A.I.a.1.a	Motor Vehicles	ED	Shopping	To be procured as the need arises by the Engineering Department.	GOP	75,000.00	75,000.00		Maintenance of various vehicle of the District to include labor, materials and kilometer check-up.
A.I.a.1.a	Machineries and Equipment	ED	Shopping	To be procured as the need arises by the Engineering Department.	GOP	215,000.00	215,000.00		Maintenance of various machineries and equipment in connection with pumping operations of the district.
A.I.a.1.a	Office Equipment	AS	Shopping	To be procured as the need arises by the Engineering Department.	GOP	20,000.00	20,000.00		Maintenance of various office equipment as needed.
A.I.a.1.a	Furniture and Fixtures	AS	Shopping	To be procured as the need arises by the Engineering Department.	GOP	15,000.00	15,000.00		Maintenance of furniture and fixtures as needed.
A.I.a.1.a	IT Equipment and Software	AS	Shopping	To be procured as the need arises by the Administrative Services.	GOP	15,000.00	15,000.00		Maintenance of computer's hardware and software.
A.I.a.1.a	Service connection materials and fittings	ED	Small Value Procurement	To be procured by the Engineering Department.	GOP	159,991.00	159,991.00		Various service connection materials for repairs & maintenance of service connections and transmission and distribution mains, hydrants and meter base/foundation.
A.I.a.1.a	Water Meter Maintenance	ED	Shopping	To be procured by the Engineering Department.	GOP	53,500.00	53,500.00		Procurement of padlock, sealing wire and lead seal for water meter maintenance.
A.I.a.1.a	Repainting of Elevated Steel Tank	ED	Small Value Procurement	To be procured by the Engineering Department.	GOP	250,000.00	250,000.00		Maintenance of steel tank in Poblacion pumping station.
F. Taxes, Insurance Premiums and Other Fees									
A.I.a.1.a	Registration and Insurance of Motor Vehicles	AS	Agency to agency	Not Applicable	GOP	20,000.00	20,000.00		Registration and insurance of various vehicle.
A.I.a.1.a	Insurance of Properties	AS	Agency to agency	Not Applicable	GOP	45,000.00	45,000.00		Insurance of PWD Properties (pumping stations, administration building, elevated tank)
G. Equipment and Motor Vehicle									
A.I.a.1.a	Furniture and Fixtures	AS	Shopping	To be procured by the Administrative Service.	GOP	120,000.00		120,000.00	Provision for additional furniture and fixtures.
A.I.a.1.a	IT Equipment	AS	Shopping	To be procured by the Administrative Service.	GOP	80,000.00		80,000.00	Provision for additional IT equipment needed in the day to day service of the District.

A.I.a.1.a	Passenger Van	AS	Public Bidding	To be procured by the Engineering Department as delegated by the BAC.	GOP	1,400,000.00	1,400,000.00	Procurement of additional service vehicle for the District, upon issuance of Authority to Purchase of the Office of the President of the Philippines.
A.I.a.1.a	Motorcycle	AS	Shopping	To be procured by the Engineering Department as delegated by the BAC.	GOP	80,000.00	80,000.00	
H. Professional Services								
A.I.a.1.a	Security Services	AS	Small Value Procurement	To be procured by the Administrative Service.	GOP	264,000.00	264,000.00	Provision of two (2) security guards.
A.I.a.1.a	Other Professional Services	AS	Direct Contracting	Not Applicable	GOP	124,900.00	124,900.00	Provision of professional services contracted by the agency for monthly bacteriological test, annual & physical analysis of water, notarial fee & architects professional fee
I. Advertising								
A.I.a.1.a	Publication/Posting of Notices in Newspaper	AS	Shopping	To be procured by the Administrative Service.	GOP	30,000.00	30,000.00	Posting of invitation to Bid in newspaper.
J. Improvements and Projects								
A.I.a.1.a	Roofing & Wall of Roofdeck	ED	Public Bidding	1st Quarter	GOP	1,400,000.00	1,400,000.00	Construction of roof and wall in Administration's building roofdeck.
A.I.a.1.a	Generator Set 37.5 KVA	ED	Public Bidding	1st Quarter	GOP	600,000.00	600,000.00	Procurement of generator set for Poblacion IV pumping station.
A.I.a.1.a	Generator Set 5 KVA	ED	Shopping	To be procured by the Engineering Department.	GOP	25,000.00	25,000.00	Procurement generator set for concrete breaker.
A.I.a.1.a	Water Meters	ED	Small Value Procurement	To be procured by the Engineering Department.	GOP	500,000.00	500,000.00	Procurement of water meters, semiannually, for the Districts program "Palit-Metro" and for new service connections.
A.I.a.1.a	Pipeline expansion	ED	Small Value Procurement	To be procured by the Engineering Department.	GOP	400,000.00	400,000.00	To expand the Districts area of operation.
A.I.a.1.a	Motorcycle Garage	ED	Shopping	To be procured by the Engineering Department.	GOP	45,000.00	45,000.00	Construction of motorcycle garage at the building premises of the District.

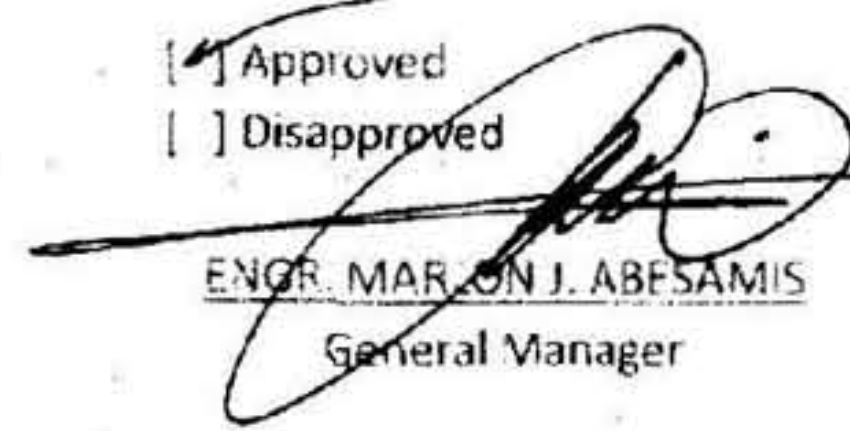
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Date Prepared: 11/17/15

Recommending Approval:

Approved
 Disapproved


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